

St. John's Northwestern Military Academy

S.O.P Standard



Desk and Shelves



Sink and Medicine Cabinet



Beds



Storage space beneath beds

Wall Facing the Desk
Parade Dress/ Band Uniform Kit
White Docks
Dress Grey Coat
Grey Trousers
Long Sleeve Dress White
Short Sleeve Dress White
Black Shirt (optional)
Long Sleeve Class Grey
Short Sleeve class Grey
Black Sweater
Campus Jacket
Letterman's Jacket (optional)
Winter Parka
Raincoat
Bathrobe (optional)
DCP Blouse/ Shirt
DCP Pants
Civilians
WALL

Closet (Perspective of the right closet shown, order is flipped on the left closet)



Drawer 1

Drawer 2

Drawer 3



Shoes (extra shoes behind respective shoe)
 Perspective of the right closet is shown, order is flipped for the left closet



Extra drawer beneath desk, can be used as storage, must be kept very organized

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Description and details

-Shelf- From left to right, Shako/band Beret(must be formed), Service Cap over Garrison Cap/Glengarry, Patrol Cap

-Desk- Cleared off completely at all times. Chair to be pushed in with backpacks either on it, or hung on the backrest.

-Beds- Blue SJNA blanket and 2 white sheets: 10-inch fold with the white blanket over the blue blanket, all corners are to be squared. Blankets to have the SJNA logo faced towards the door.

-Med Cabinet, Sink, Mirror, and Cabinet Beneath the Sink- The mirror is to be clean at all times, hygiene items in the Medicine Cabinet are to be set in descending order from left to right by height. The sink is to be kept clean with nothing on the outside except soap(optional). The cabinet beneath the sink is for shampoo, soap, cleaning supplies, etc..

-Drawers- All drawers are to be clean and dusted

Drawer 1- Necessary school supplies set in an extremely neat and organized standard.

Drawer 2- Bottom Left: White shirts, Bottom Right: Underwear, Top Left: Black socks, Top Right: Belts— socks are to be folded over, not rolled. All contents are to be folded extremely neatly.

Drawer 3- White towels in front, bed sheets/pillowcases in back.

Drawer Beneath Desk- May be used for storage but must be kept extremely neat and clean.

-Closet- To be ordered as shown in the front page. All clothing pieces face the door. All buttons and zippers to be closed. (exception for top button of short sleeve shirts) Pants hung with zipper facing back wall and pant leg facing room door. Hangers are to be evenly spaced out from each other.

-Drawer Beneath the beds- Campus store issued items, such as all PT uniforms, are to be rolled up so that the logo is facing upwards(as shown in the front page) are to be placed in the left side, but may be on the right also due to space constraints. All small accessories such as suspenders, shirt stays, etc.. are to be neatly folded, organized, and set together in the front right corner of the drawer. (Cadet footlockers may be used for personal items if organized).

-Nameplates- One nameplate with the cadet's name is to be placed at the following: Bottom left of shelves, top right of the inside of the closet door, centered and in the middle of their medicine cabinet section, on the top left corner on the front of the drawer beneath the bed, on the base under each bed closest to the door, and the top left of each drawer(not including the drawer beneath desk).